



02-25-02 HH

Section
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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Application of Marks & Clerk

Serial No.: 09/977,572

Filed: 10/15/01

Group Art Unit: 2166

Examiner:

For: An Actuarial Data Processing System and An Actuarial Method

Commissioner for Patents

Box Missing Parts

Washington, D.C. 20231

Dear Sir:

Enclosed please find the following:

1. Copy of Notice to File Missing Parts of Application;
2. Declaration and power of attorney;
3. One check in the amount of \$65.00 for missing parts; and,
4. Certificate of Express mailing.

The Commissioner is hereby authorized to charge any fee deficiency, or credit any overpayment, to Deposit Account No. 18-1579. The Commissioner is also authorized to charge Deposit Account No. 18-1579 for any future fees connected in any way to this application. Two copies of this letter are enclosed.

Respectfully submitted,

Christopher B. Kilner

Registration No. 45,293

Roberts Abokhair & Mardula, LLC

11800 Sunrise Valley Drive, Suite 1000

Reston, VA 20191-5302

(703) 391-2900

02/21/02

Date

2311-002

Atty. Docket No.



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/977,572	10/15/2001	Chris Rostron	2197-002

CONFIRMATION NO. 2032

FORMALITIES LETTER



OC00000007113480

Roberts Abokhair & Mardula, LLC
11800 Sunrise Drive, Suite 1000
Reston, VA 20191-5302

Date Mailed: 11/23/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

02/28/2002 HDNESS1 00000039 09977572

FILED UNDER 37 CFR 1.53(b)

01 FC:205

65.00 OP

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
Applicant must submit \$ 370 to complete the basic filing fee for a small entity.
- Total additional claim fee(s) for this application is \$245.
 - \$63 for 7 total claims over 20.
 - \$42 for 1 independent claims over 3 .
 - \$140 for multiple dependent claim surcharge.
- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 680.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Application of Marks & Clerk
Serial No.: 09/977,572
Filed: 10/15/01

Group Art Unit: 2166
Examiner:

For: An Actuarial Data Processing System and An Actuarial Method

**SUBMISSION OF MISSING PARTS OF APPLICATION
UNDER 37 C.F.R. 1.53**

Commissioner for Patents
Box Missing Parts
Washington, D.C. 20231

Dear Sir:

Enclosed are the following items for filing in the above-referenced U.S. Patent Application:

1. Declaration and Power of Attorney, executed by the applicants on 02/07/2002.
2. One check in the amount of \$65.00 to cover the filing fee (37 C.F.R. 1.16(a) et seq.), and the surcharge set forth in 37 C.F.R. 1.16(e).

Having now complied with all of the requirements of 37 C.F.R. 1.53, applicant respectfully requests that this application be placed upon the files for examination.

Respectfully submitted,

Christopher B. Kilner
Registration No. 45,293
Roberts Abokhair & Mardula, LLC
11800 Sunrise Valley Drive, Suite 1000
Reston, VA 20191-5302
(703) 391-2900

02/21/02

Date

2311-002

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CERTIFICATE OF EXPRESS MAILING

Express Mail Mailing Label Number EL 884786705 US

Date of Deposit: 02/21/02

I hereby certify that the missing parts of patent application of Marks & Clerk for An Actuarial Data Processing System and An Actuarial Method including the copy of the Notice to File Missing Parts of Application; declaration and power of attorney; and one check in the amount of \$65.00 for filing missing parts, are being deposited with the United States Postal Service for "Express Mail" service under 37 C.F.R. § 1.10 on the date indicated above and are addressed to the Commissioner for Patents, Box Missing Parts, Washington, D.C. 20231.

Christopher B. Kilner
Registration No. 45,293
Roberts Abokhair & Mardula, LLC
11800 Sunrise Valley Drive, Suite 1000
Reston, VA 20191-5302
(703) 391-2900

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